

AGENDA SUPPLEMENT (1)

Meeting: Chippenham Area Board
Place: The Neeld, Chippenham
Date: Monday 7 November 2016
Time: 7.00 pm

The Agenda for the above meeting was published on 28 October 2016. Additional documents are now available and are attached to this Agenda Supplement.

Please direct any enquiries on this Agenda to Will Oulton, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 713935 or email william.oulton@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

6 **Youth Grant Funding** (*Pages 1 - 2*)

Additional Application:

CCF – Wood Lane Youth Cafe - £5,000

10 **Town, Parish and Partner Updates** (*Pages 3 - 6*)

Additional Updates:

Parish Forum

11 **Urgent items** (*Pages 7 - 18*)

Community Asset Transfer:

To consider an application for the transfer of land at Gardners Drive, Hullavington in accordance with Wiltshire Council's Community Asset Transfer Policy.

DATE OF PUBLICATION: 2 November 2016

Report to Chippenham Area Board - **SUPPLEMENT**
Date of meeting 7.11.16
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
CCF - the ONE place Charity Number: 251549	£5000	Yes

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2016/2017 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

- 4.1 . Chippenham Area Board was allocated £61,530

4.1. The Chippenham Area Board Youth Funding balance for 2016/17 is £50,361

4.2. All decisions must fall within the Youth Funding allocated to Chippenham Area Board.

4.4 If funding is awarded in line with the LYN recommendations outlined in the main report **and this supplement report** Chippenham Area Board will have a Youth Funding balance of £33711

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
ID 341 (hyper link)	CCF - the ONE place Charity Number: 251549	Wood Lane Youth Cafe	£5000
Project description			
To provide core staffing, start up equipment, and materials, in order to provide a safe place for young people age 11-19 to go and enjoy time to relax with other young people in the Pewsham / Wood Lane area. To give new opportunities for learning and developing new life and social skills, using the games, the café service, arts and attached sport activities.			
Recommendation of the Local Youth Network Management Group			
That the application meets the grant criteria and is approved for the amount of £5000,			

No unpublished documents have been relied upon in the preparation of this report

Report Author

Name, Richard Williams Locality Youth Facilitator
Email: Richard.williams@wiltshire.gov.uk

CHIPPENHAM COMMUNITY AREA PARISH FORUM

Chippenham Community Area Board Update November 2016

The Parish Forum has met on two occasions since their last Area Board update with both meetings being hosted by Kington St Michael Parish Council and held in The Kington St Michael Club.

On the 13th July 2016 the Parish Forum was delighted to hear that Wiltshire Cllr Howard Greenman, Forum Chair, had been elected Chair of the Area Board and that in this role he would be promoting much more focus on rural issues. Alongside this good news it was understood that there was concern that his new role could create a conflict of interest and that should this occur the future of the Community Area Parish Forum was discussed.

In congratulating Howard and wishing him success Parish Forum Members entered into a free and frank discussion on the future of the Forum and its' future role being mindful of the history of its' creation to meet the needs of the rural areas, to discuss matters that were Parish related and to achieve a strong voice, but still working with and for the benefit of the Area Board. Since its' creation the Parish Forum had been very well attended and had become the place where Parishes and other community volunteers could share and discuss related issues in a convivial, informal and unrestricted manner to reach conclusions that could be taken forward to Area Board and elsewhere.

Forum Members had been advised by Guest Speakers that attendance at the Forum was a pleasurable experience because of the informal meeting atmosphere, which allowed views to be expressed that might not be in other places and that their preference was to enter into whole room conversations rather than simply lecturing and then responding to questions.

Parish Forum Members were unanimous in their opinion that the Forum should continue in its' present form and that ideally Wiltshire Councillor Howard Greenman should remain as its' Chair retaining the strong link with Area Board. If this arrangement proved difficult then this could be reassessed in future months. The essential need was for the Forum to remain as the meeting place for the rural voice but it was emphasized that this should not mean that attendance at Area Board should be neglected.

Guest Speaker for 13th July 2016 Parish Forum was Inspector David Hobman, Sector Head of Neighbourhood Police Teams throughout northern Wiltshire. He had attended the Forum's previous Meeting and had updated the Forum on his role and duties. At that time the operational neighbourhood policing delivery structure was being discussed but because of the Election period for the new Police and Crime Commissioner for Wiltshire and Swindon he had been unable to confirm details in case of changes to the Police and Crime Plan following the appointment of a new PCC. He stressed that his last Forum visit had been an eye opener and he was pleased to return as he had enjoyed the to and fro discussions not able at other meetings he attended.

He was able to confirm the changes to the Wiltshire Policing Model now the PCC was in post and Community Policing Teams. On the 17th October 2016 North Wiltshire boundaries would change with Chippenham and Royal Wootton Bassett becoming one Team. Neighbourhood Policing Teams (NPTs) would not be disappearing. NPTs and Response Teams, jointly, would be under the control of Inspector Hobman and he assured all that they would be community focused.

Within the Chippenham Community Area there would be 5 Teams. All policing matters would be dealt with in 1 Team with no handover to others. This would provide knowledge, continuity and focus and partnerships would be built with Councils, Social services and "communities". The task ahead was focused on engagement and to how to reach rural communities and any assistance the Forum and its' Members could give would be welcomed. To raise profile Chippenham would see the arrival of Police Cadets soon and there was an intention to recruit 500 Special Constables throughout Wiltshire. A list of local Parish contacts would be welcomed so that the teams could become aware of people, places and events and the community messaging service was to be expanded.

There was a need to have a better understanding and engagement with communities, with modern communication methods adopted, alongside community messaging that was to be the recommended contact medium. There was intended to be a major overhaul of the Wiltshire Police website to make it more interactive but likely to take around 6 months to achieve.

In closing Inspector Hobman asked Members to consider what the best way would be for engagement with communities and any ideas so that good news stories could be highlighted. He looked forward to visiting again as the Forum was a good example for others to follow.

Other discussions at the July meeting related to issues raised and information received by Parish Councils from Wiltshire Council since the previous Forum meeting and included Briefing Note No 299 in regards to the Extension of the Basic Broadband Commitment Scheme, the Parish Steward Presentation Evening held on Tuesday 7th June 2016 where it was stressed that the Parish Link with the Steward was so important, Cllr Mr Whitehead's Local Highways Newsletters (June and July 2016) and notification of the 18 Tonne permanent Weight Restriction on the B4069 consultation.

Forum members raised issues relating to the formation of the Health and Wellbeing Group to connect with stakeholders, a brief update on the review of Chippenham Site Allocation position and the consultation closure with progress now unlikely this year, the re-drafting of the LYN Questionnaire to be more suitable for the rural areas and concerns over the delayed commencement of the re-introduction of the Parish Steward Scheme.

Guest Speaker at the Parish Forum held on the 21st September 2016 was Mr Mark Thorne, representing St Modwen, developers promoting the Chippenham Gateway - M4 Junction 17 proposals. They had held two community engagement meetings, hosted by Kington Langley Parish Council on Monday 1st August 2016 and Thursday 8th September 2016 in The Union Chapel, Kington Langley. Mr Thorne welcomed the opportunity to present the proposals, which would be taken forward as an outline planning application to Wiltshire Council later in the year, to a wider audience of local Parishes.

He explained the proposals for employment development and the need to comply with Wiltshire Core Strategy Policies using a regionally significant site to deliver employment in a highly accessible location on the strategic road and motorway network. The concept was to deliver a flexible storage and distribution space in a well-managed and maintained business park environment on a site that could become a central hub to the region and which could contribute to a reduction in out-commuting of workers to places outside of Wiltshire. The site included two parcels of land either side of the B4122 to the south east of M4 Junction 17.

Forum Members raised a number of concerns particularly on highway and motorway impact, and the effect on the landscape and countryside features, including wildlife and footpaths. There was the opportunity to create about 1000 jobs on the site accommodating HGV distribution uses in close proximity to the M4 motorway junction.

It was stressed that the site is located outside of a Principal Settlement (Chippenham) and is not allocated for development but that the National Planning Policy Framework was supportive of sustainable economic growth. Compliance with Wiltshire Core Strategy would be dependent on no detrimental effect on Chippenham Town Centre hence the specific uses being proposed.

Kington Langley Parish Council, had considered the proposals and reported that Wiltshire Council had been advised of their objections to the present proposals, which solely related to distribution services, their preference being for a more comprehensive value added development with additional employment opportunities to include leisure, science, technology and business park to provide more varied employment.

Mr Thorne in response advised that although the local community was supportive of a different form of development this would be contrary to present Planning Policy and would be unlikely to gain permission. Forum Members suggested that this might well be a case where the Local Planning Authority should listen to the wishes of local people. Mr Thorne closed by saying that attendance at the Forum had been a pleasurable experience because of the informal meeting atmosphere, which allowed views to be expressed that might not be in other places and that he welcomed the opportunity to attend again to update everyone of progress.

Other discussions at the September meeting related to issues raised and information received by Parish Councils from Wiltshire Council since the previous Forum meeting and included Briefing Note No 302, in regards to the Help to Live at Home (HTLAH) Tender process, Briefing Note No 303, in regards to Onshore Hydrocarbon Extraction, Public Health Briefing Notes July and August 2016 Editions, the Wiltshire Council Parish Emergency Assistance Scheme (PEAS) 16/17, the Wiltshire Council Budget Meeting – Challenges Ahead to be held at Monkton Park on Monday 26th September 2016, Local Highways (Cllr Mr Whitehead's August and September Newsletters) and news that, following the formal consultation regarding the proposal for a permanent weight limit Traffic Regulation Order on the B4069 (Draycot Cerne to Lyneham), confirmation has been received from Wiltshire Council that the proposal will go ahead. Most recent news included the Wiltshire Council Tax Grant Consultation, Briefing Note No 305 in regards to Onshore Oil and Gas Licensing and the DCLG "Capping" Referendum Consultation.

Forum Members raised issues relating to the Chippenham Older People's Forum and Chippenham Health & Wellbeing Groups' "Big Get Together" taking place on Friday 21st October 2016 in the Neeld Community & Arts Centre, a brief update and discussion on the repercussions of planning decisions made by the Strategic Planning Committee on the 14th September 2016, particularly on the cumulative effect on the local road network and M4 Junction 17 highlighting what appeared to be a U Turn by the Wiltshire Council and Highway Authority on previously expressed views and that resistance was required to development proposals without the required infrastructure and emphasizing the need for M4 slip road/third lane measures to be introduced. Clear evidence and support was available through the Highways England J17 M4 Motorway Model Paramics Results, a technical note/model assessing years 2017 to 2026, part of a Transport Assessment produced for the Barrow Farm development proposals in August 2015. Forum members noted a LYN Forum Event was planned for Thursday 20th October 2016 at Wiltshire College, Chippenham, that the Chippenham Site Allocations resumed Hearings were commencing on Tuesday 27th September 2016 also that Chippenham Town Council had invited adjacent Parishes to a meeting to discuss initial thoughts on a Chippenham Neighbourhood Plan.

Other discussions at the September meeting related to the Parish Forum's Forward Plan and that concerns still surrounded the future of the Forum despite the unanimous support from Forum Members when last meeting. It appeared that Wiltshire Council were not supportive of its' continuation and the question was raised as to what costs were involved in running the Forum and whether it could continue without the support of Wiltshire Council. Forum Members were reminded that at the present time the Forum had no costs. The Meeting room/facilities, were paid for by the host Parish Council and the administrative support was from a volunteer Clerk. In reality the Forum could continue as exists.

At the last meeting the Forum had agreed that it had become the place where Parishes and other community volunteers could share and discuss related issues in a convivial, informal and unrestricted manner, which was beneficial. There had never been an intention that it should compete with the Area Board but should be a working partner and the wish was that this should continue, particularly in the light that Parish Councils may well be required to take over services and support initiatives that Wiltshire Council were cutting. It was essential that the Forum's views were made known to a wide audience and this could be done through the Area Board, or alternative arrangements considered. An update report to each Area Board Meeting would provide the opportunity.

Castle Combe Parish Council informed the Forum that a number of Church thefts had occurred at Castle Combe, that the culprit had been identified, including video evidence, and reported but there had been limited liaison between Wiltshire and Avon Police Forces.

Concerns were raised regarding permits now being required for Vans/Pick Ups/Trailers at Recycling Centres and whether there was/would be a knock on effect with more fly tipping, particularly on farmland and rural verges.

The Community Area Parish Forum meets again on Wednesday 23rd November 2016 in the Goss Croft Hall, Upper Seagry at 7.30pm. All Wiltshire Council Chippenham Area Board Members are welcome, particularly those who represent the Parish Forum Divisions.

Report to	Chippenham Area Board
Date of Meeting	7th November 2016
Title of Report	Community Asset Transfer

Executive Summary

This report deals with an application for the transfer of land at Gardners Drive, Hullavington in accordance with Wiltshire Council's Community Asset Transfer Policy.

Proposal

Chippenham Area Board is asked to consider an application submitted by Hullavington Parish Council for the transfer of land at Gardners Drive Hullavington See map attached at Appendix 1. See application is at Appendix 2.

Reasons For Proposal

This proposal supports and implements Wiltshire Council's Community Asset Transfer Policy.

Recommendation

The Area Board is recommended to authorise the Solicitor of the Council to execute all documentation needed to implement the transfer subject to the following conditions:

1. The land is maintained for the benefit of the community and residents will be encouraged to enjoy the amenity
2. A standard 'reverter' clause is included in the title, which will ensure that if the land stops being used for the benefit of the community, Wiltshire Council will have the option to repurchase the land for the sum of £1.

Purpose of Report

1. Chippenham Area Board is asked to consider an application submitted by Hullavington Parish Council for the transfer of land at Gardeners Drive, Hullavington. See map attached at Appendix 1 and the application at Appendix 2

Background

2. Wiltshire Council is supporting the principle of the transfer of community assets in order to empower and strengthen local communities. Wiltshire Council believes that transferring appropriate public assets to communities leads to more responsive services that better meet local people's priorities.
3. Transfer of an asset can also provide the opportunity to lever more resources into a community and provide a more accessible and responsive base from which to deliver local services.
4. A community group or organisation can benefit from greater financial stability and build confidence through having ownership (or long term security through a lease) of a physical asset. This financial sustainability can help the organisation become less dependent on grants, provide security for further borrowing and opportunities for further growth.
5. Typically, organisations that would be considered appropriate are Voluntary and Community Groups/Associations, Town or Parish Councils, Trusts or Charities, or Social Enterprise Groups.

The application before the Area Board

6. The application from Hullavington Parish Council is attached at Appendix 2 and relates to the transfer of land at Gardner's Drive, Hullavington.
7. The application was submitted in accordance with Wiltshire Council's application process and meets the requirements for consideration by the Area Board.
8. The Community Engagement Manager has consulted with the Rural Estates Surveyor, who has undertaken appropriate consultation with service departments across the Council.
9. Local consultation has been undertaken by the applicant as there is no intention to make any changes.

The views of Council officers

10. On behalf of Wiltshire Council, Strategic Asset & Facilities Management (who have overall responsibility for the Council's estates and property) has provided the following observation to the Area Board.
11. The land was acquired in pursuance of a S106 agreement and contains a covenant restricting the use to public open space and amenity land.

12. A small area of the land shown in the application plan is public highway and cannot be transferred. The plan attached at Appendix 1 shows the land which can be transferred.
13. As the land is open space a notice will have to be published in the local paper for two consecutive weeks. The applicant will be required to bear the cost of this.
14. There are no other financial implications as the land is currently looked after by Hullavington Parish Council.

Main issues for consideration by the Area Board

15. It is a requirement under Wiltshire Council’s Asset Transfer Policy that there must be a clear link between the asset transfer request and local community priorities.
16. This proposed asset transfer demonstrates a link to Wiltshire Council’s priorities in the Local Agreement for Wiltshire “Help local communities develop their own priorities and improvements “and “We help communities help themselves”.
17. It is a requirement that a ‘reverter’ clause is included in asset transfer arrangements. This means that, if the site stops being used for Community Public Open Space purposes, Wiltshire Council will have the option to repurchase the land for the sum of £1.00.

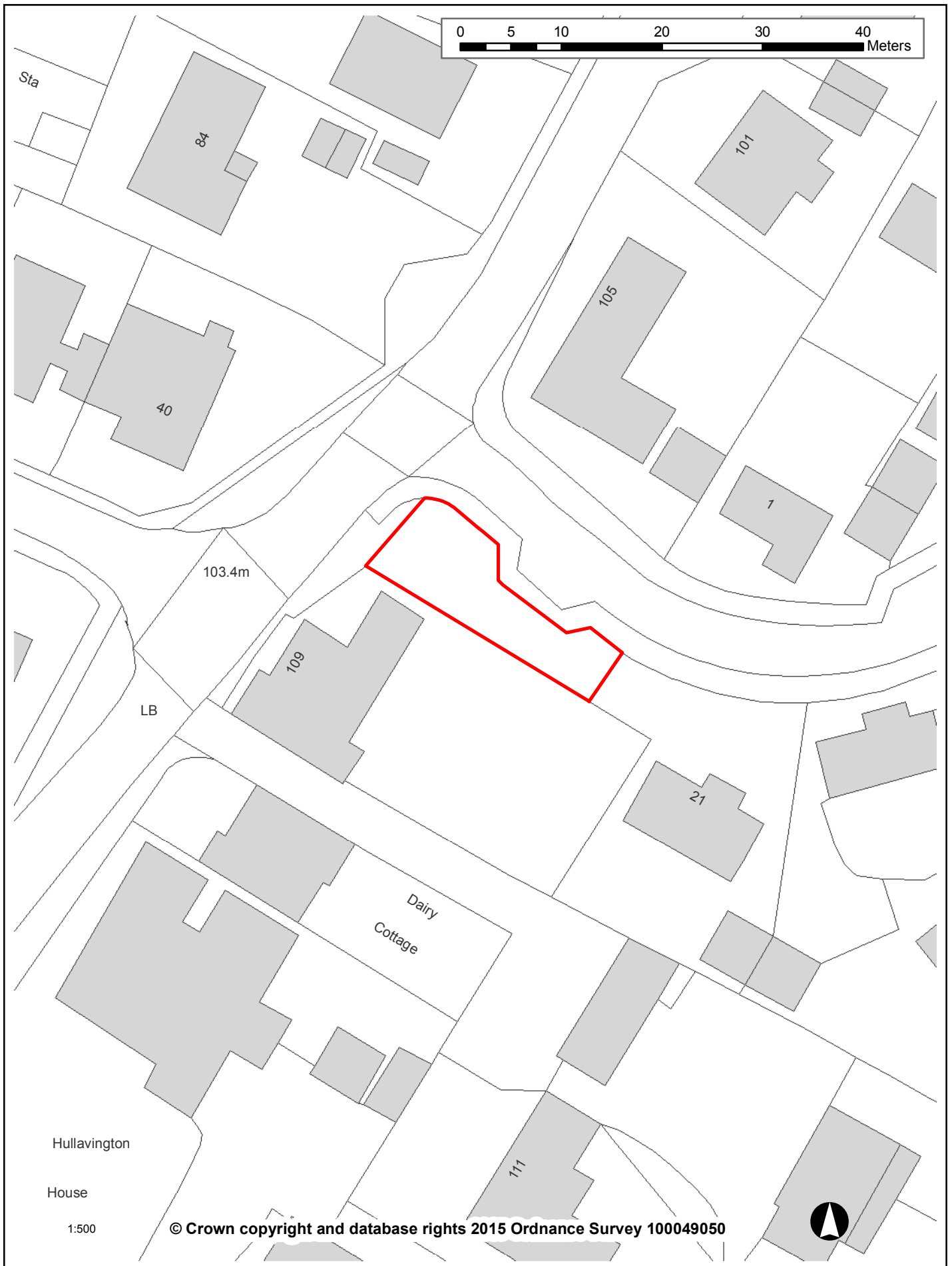
Recommendation

18. Having carefully considered the application and the views of Council officers, the Area Board is invited to approve the transfer subject to the following conditions:
 - i) The land is maintained for the benefit of the community and residents will be encouraged to enjoy the amenity.
 - ii) A standard ‘reverter’ clause is included in the title, which will ensure that if the land stops being used for the benefit of the community, Wiltshire Council will have the option to repurchase the land for the sum of £1.

Appendices:	Appendix 1 - Map Appendix 2 – Community Asset Transfer application
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Report Author	John Price, Estates Officer, john.price@wiltshire.gov.uk
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Appendix 1



Form CAT01

Community asset transfer: application

Your details

Your Organisation

HULLAVINGTON PARISH COUNCIL

Contact name

MRS. SHARON NEAL

Position held

CLERK

Address

Postcode

Telephone

Email

Your proposal

(please complete Checklist CAT02 before filling in the following form)

Details of asset

Please include exact location, address, postcode, size, boundaries, access points and a map if possible

LAND AT CORNER OF GARDNERS DRIVE .
REFER TO ATTACHED PLAN.

Summary of proposal

Why do you want the asset and how will this benefit the local community?

CONTINUATION OF CONTROL OF LEVEL OF
MAINTENANCE

Community use

Please explain how the asset will be used
(Please refer to questions 5-8 in the checklist - CAT02)

AS CURRENTLY USED



Form CAT02

Community asset transfer: checklist

	Question	Yes	No	Note
Community use	1. Is the asset to be provided for a public purpose?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other than in exceptional circumstances, the Council will only dispose of assets for private or commercial use by way of open market sale
	2. Will the asset be hired or used by third parties?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should set out how this will work
	3. Will your organisation supervise use of the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application should explain how use will be supervised
	4. Will the public have access to the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'yes' your application should set out how your liabilities will be covered

	Question	Yes	No	Note
Is the asset fit for proposed use?	5. Is it big enough?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The Council will only transfer assets that are fit for purpose
	6. Is it in the right location?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The Council will not transfer assets that increase unnecessary car use
	7. Is it safe?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The Council will not transfer assets that are unsafe
	8. Does it have utilities? <i>N/A</i> (Water, electricity, drainage, etc)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'no' - your application should explain if they are needed

	Question	Yes	No	Note
Community Support and consultation	9. Have you consulted nearby residents?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'no' - please consult before submitting your application <i>NOTHING CHANGED ONLY OWNERSHIP</i>
	10. Have you consulted adjoining owners?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'no' - please consult before submitting your application <i>NOT APPROPRIATE NO CHANGE OF USE</i>
	11. Have you consulted others affected by the proposal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'no' - please consult before submitting your application <i>SEE ABOVE</i>
	12. Have you consulted the local Wiltshire Councillor?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' - please consult before submitting your application
	13. Have you consulted the local Parish Council?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' - please consult before submitting your application
	14. Is there community support for the change of use?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' - consider carefully whether you wish to proceed with your application

Legal

Question	Yes	No	Note
15. Are there any covenants or other legal constraints?	<input type="checkbox"/>	<input type="checkbox"/>	If 'yes' your application should NOT explain implications ^{KNOWN. SEE WILTSHIRE COUNCIL}
16. Does the proposed use require planning consent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should explain implications
17. Have you considered insurance cover?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application must explain implications
18. Have you assessed health and safety liabilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Your application must explain how you will deal with risks and liabilities

ASBESTOS

Finance

Question	Yes	No	Note
19. Can you meet all conversion costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application should explain how funding will be provided
20. Can you meet all capital maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application should explain how funding will be provided
21. Can you meet all day-to-day running costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application should explain how funding will be provided
22. Will you use the asset to generate income?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should provide further details
23. Will any third party be assisting with the costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should provide further details
24. Do you have any contingency funds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application should set out how you will deal with contingencies
25. Are you prepared to pay for the asset ?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should set out your offer

Management

Question	Yes	No	Note
26. Will you manage the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application should set out who will manage the asset.
27. Will a management committee be set up?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should set out how this will work
28. Will users of the asset be involved?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should set out how this will work
29. Will someone be employed to manage the asset?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should set out how this will work

Suitability for purpose

Please explain why this asset is suitable for the intended purpose

(Please refer to questions 5-8 in the checklist - CAT02)

NO CHANGE OF USE
CONSIDERED SUITABLE NOW

Community support and consultation

Please set out who you have consulted about your proposal and how you have addressed any concerns raised

(Please refer to questions 9-14 in the checklist - CAT02)

PARISH COUNCIL
NO CONCERNS RAISED

Legal issues

Please set out how you will address any legal, planning, insurance and health and safety matters associated with the asset *(Please refer to questions 15-18 in the checklist - CAT02)*

THROUGH PARISH COUNCIL INSURANCE

Financial matters

How will you fund running costs and maintenance? Are you willing to pay for the asset?

(Please refer to questions 19-23 in the checklist - CAT02)

THROUGH PRECEPT - AS LAST 12 YEARS
NO

Future management

How will you manage the asset and ensure that it continues to contribute to the wellbeing of the local community in the future?

(Please refer to questions 24-27 in the checklist - CAT02)

AS PREVIOUSLY

DECLARATION

I confirm that the details included in this application are correct

Signed:

SDNeal

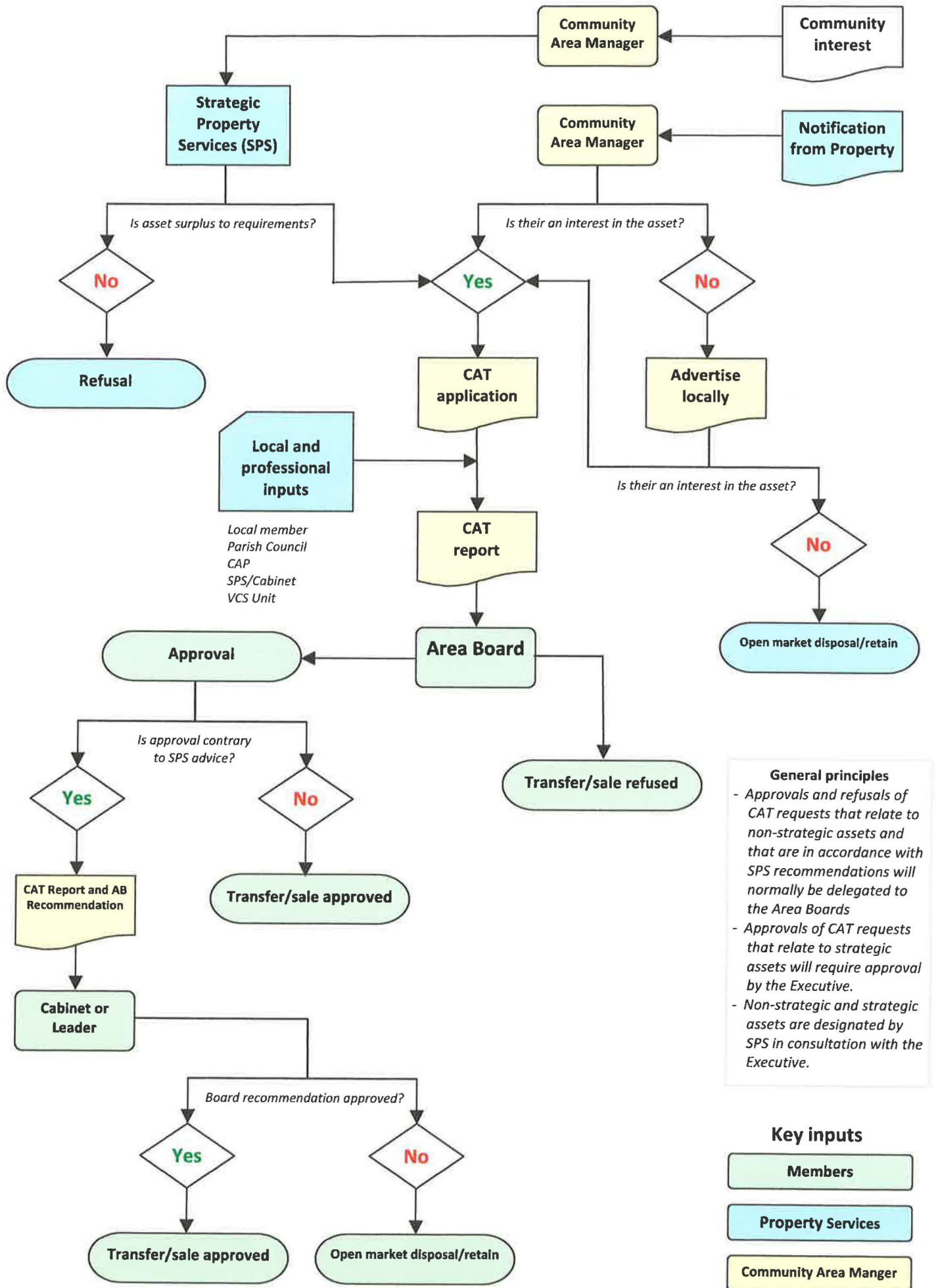
Name (please print):

SHARON NEAL

Date:

29-6-16

Community Asset Transfer



General principles

- Approvals and refusals of CAT requests that relate to non-strategic assets and that are in accordance with SPS recommendations will normally be delegated to the Area Boards
- Approvals of CAT requests that relate to strategic assets will require approval by the Executive.
- Non-strategic and strategic assets are designated by SPS in consultation with the Executive.

Key inputs

- Members (Green box)
- Property Services (Blue box)
- Community Area Manger (Yellow box)